

Presentation Guidelines

After projects 1 and 2 (but not 3) you will give a short presentation to the class. Here are some guidelines.

Length. Your presentation should be 5 minutes (for project 1) or 5-10 minutes (for project 2), plus extra time for questions.

Content. Since you only have 5-10 minutes, focus on the main ideas and most interesting aspects of your project. You won't have time to explain every subtlety of your project, but you do have time to mention a few interesting or unexpected details.

Visuals. Visuals are optional but sometimes helpful. Feel free to use the whiteboard. If you want to use a visual on the projection screen, email it to me (henry.adams@colostate.edu) by 10pm the night before your presentation.

I prefer PDF files over powerpoint files as they're easier for me to display. Most powerpoint files can be saved as a PDF, but if you have a movie then a powerpoint file is fine.

If you use your project report as a visual, use it only to show an image or equation or two.

Tone. Maintain a positive tone while discussing both the pros and cons of your project. I recommend not saying something along the lines of "I'm sure you've all heard of XXX before...", since there's always somebody in the audience who hasn't!

Participation. As an audience member, ask questions during your classmates's presentations!