1. Go to https://pace.math.colostate.edu

2. Log in with your eID.

3. Update your profile by answering the question “Which Calculus course do you plan to take?”
   This question should appear when you first log in but you can update by selecting “My Profile”.

4. Read the Student Guide and watch the Online Orientation for more detailed and complete information.

5. Pass the User’s Exam.

6. Click to start your course, and then click on the course (MATH 1XX).

8. Complete all five of Unit 1 Required Assignments. (You can continue on to the next unit if you wish.)

9. Pass the Unit 1 Review Exam by the due date (under “My Schedule and Deadlines”).

10. Pass the Unit 1 Exam in the PACe Testing Center. (You must pass the Unit 1 Exam before you can take the Unit 2 Review Exam.)

11. Review the exams you have taken and your point total under the “My Status” link.

12. Repeat steps 8 – 11 for Units 2, 3, and 4.

13. Study for the Final Exam by practicing Unit Review Exams.

14. Take the Final Exam as many times as needed to earn a passing score before the PACe Testing Center closes on the due date.

15. If you have not passed the Final Exam by the due date, and you have passed the Unit 4 Exam, you have one more attempt to pass the Final Exam the next day the PACe Center is open after your due date.

16. Retest, if necessary, on any Unit and/or Final Exam to complete the course (must have at least 57 points in the course).

17. If you do not pass your Final Exam, you will need to adjust your registration to continue working on your math courses. Ask in the PACe Office, Weber 137, for your options.

18. Repeat steps 6 – 17 for your next PACe Course(s)

19. Retest on any Unit or Final Exam if you wish to improve your grade. You may retest on any course in which you have passed the Final Exam until the last day of classes for the semester.

Please note:

If you did not pass a Review Exam by its due date, you have earned zero of three points possible. You can still pass the course if you miss Review Exam due dates. But, you will need to gain back some of the missing points by scoring higher on the Unit and Final Exams.

<table>
<thead>
<tr>
<th>Number of Review Exams passed by the due date.</th>
<th>Minimum number of points, out of 60 possible, you must earn on Unit and Final Exams to receive the following grade.</th>
</tr>
</thead>
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<td></td>
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