

MATH 261 Fall 2016 General Syllabus

Basic Information

Instructor: NAME (EMAIL ADDRESS).

Course Coordinator: Prof. Dan Bates (bates@math.colostate.edu).

Course website: <http://www.math.colostate.edu/~bates/M261/F16/index.html>.

Daily schedule: See the course website.

Office hours: See course website for times and locations. You may attend the office hours of any instructor. Office hours begin in Week 2. Also see the section on Additional Help at the end of this syllabus.

Textbook: *Thomas' Calculus*, Second Custom Edition for Colorado State University (identical to the 13th edition), by Thomas, Weir, and Hass. MyMathLab is not required, but you are welcome to use it however you see fit. Earlier editions of the book have similar content, but some of the problem numbers might be different.

Calculator: No calculators allowed (or needed).

Prerequisites: Calculus II (Math 161).

Essential Dates

It is your responsibility to keep track of the following dates and take any action necessary (e.g., adding, withdrawing, etc.). Please note that there will be a **quiz each Wednesday** except during exam weeks and during the first week of class.

Monday, August 22: Classes begin.

Friday, August 26: Restricted drop deadline.

Sunday, August 28: Last day to add without override.

Wednesday, September 7: Registration closes.

Thursday, September 15 (5:05 – 6:20 p.m.): EXAM 1.

Thursday, October 13 (5:05 – 6:20 p.m.): EXAM 2.

Monday, October 17: Last day to withdraw, repeat/delete deadline.

Thursday, November 10 (5:05 – 6:20 p.m.): EXAM 3.

Saturday, November 19 – Sunday, November 27: Fall break!

Friday, December 9: Classes end.

Monday, December 12 (7:30 – 9:30 a.m.): FINAL EXAM.

Tuesday, December 20: Grades due.

Wednesday, December 21: Grades available on RAMweb

Grades

You can earn up to 600 points in this course, broken down into quiz and exam grades as described below. Curves on exams are uncommon but will be used as dictated by course-wide performance on each exam. Letter grades for the course will be assigned according to the typical blocks (90-100% A, 80-89% B, 70-79% C, 60-69% D, less than 60% F) unless they need to be adjusted due to curves. Letter grade breakdowns for each exam and for the course will be posted soon after each exam and at the end of the semester on the course website. Be sure to check Canvas from time to time to make sure your grades have been recorded accurately. There are no opportunities for bonus points in this course: you are assigned the grade you earn.

Homework: 0 points

There is no assigned homework for this course, but suggested practice problems from the book are posted on the course website. Many of the quiz and exam problems will be similar to those in the suggested homework, so it is well worth your time to try the practice problems. If you have trouble, come to the office hours for help.

Quizzes: 100 points

There are 11 quizzes given in class (down from 12 in previous semesters). These happen every Wednesday except the first week and exam weeks. Each quiz is worth 10 points, for a total of 110 possible points. However, the maximum possible quiz total is 100 points, meaning you can miss up to 10 points on quizzes and still end up with a perfect quiz score. Please see the make-up policy below. Books, notes, and calculators are not allowed for quizzes unless otherwise stated. Quizzes will typically take no more than half of the class on Wednesday, and you *must* take the quiz in your own section.

Exams: 500 points

There are three midterm exams (on Thursday evenings, 5:05-6:20 pm) and a *cumulative* final exam in Math 261 – dates are listed above. Each midterm is worth 100 points. The final is worth 200. There will be review sessions (places and times TBD – check the website) the Tuesday and Wednesday evenings before each midterm and sometime before the final exam. The locations of the midterms and final exams will be posted on the math department website (<http://www.math.colostate.edu>) well in advance of each exam. Be sure to go to the correct room (according to the section you are in). Books, notes, and calculators are not allowed for exams. Also, please be sure to remove earbuds, turn off phones, remove watches capable of computation, and generally put away any other devices or other belongings that might distract you or carry the potential for cheating.

Policies

Academic integrity

The University has an Academic Integrity Policy and Student Conduct Code (see the CSU General Catalog) which is enforced in Math261. With respect to Math261, joint effort on homework is encouraged. However, with respect to any quiz or exam, the Honor's Pledge is specifically: "I will not give, receive, or use any unauthorized assistance." Students judged to have engaged in cheating on a particular quiz or exam will receive a score of 0 for that particular quiz or exam. Also, for the student who received a 0 on a quiz or exam due to cheating, Repeat/Delete will not be an option for the grade earned the semester cheating occurred. A second offense will result in an F for the course. Cases of flagrant academic dishonesty will be brought to the attention of the TILT Academic Integrity Program. **Put simply: Don't cheat. I have no patience for academic dishonesty.**

RDS

For those who take exams with RDS, please give the form to your instructor after completing the student portion. Put ALL three dates on the RDS form for the three exams during the semester. The student should also fill out an additional form for the Final Exam. For students taking the exam through RDS, it is the student's responsibility to submit forms within RDS time requirements. The exam should be taken as close as possible to the regularly scheduled time.

(Instructors: fill out the rest as in <http://www.math.colostate.edu/documents/RDSFORM.pdf>, then check the first box under Exam Return, check No under Calculator, add the time (75 minutes for

midterms, 120 for the final), sign, date, and give the yellow copy to the coordinator if it's an original from RDS. If not an original from RDS, please make a copy for the coordinator.)

Make-up quizzes and exams

Make-ups for quizzes and exams will be given **ONLY** in the cases of university-approved absence and documentable emergencies. All excuses must include adequate documentation. Inform your instructor about any such absences as soon as possible. Instructors will handle the rescheduling of make-up quizzes; the coordinator will handle the scheduling of make-up exams. Please fill out the "Alternate Exam Time Request Form" on the course website ASAP and turn it in to your instructor no later than 10 days before the quiz or exam you will miss. Of course, for illnesses or other emergencies, this form will need to be turned in later.

Exam conflicts with other courses

For a student taking a class that meets at the same time as the Math 261 midterm exams are scheduled, the student may take the exam at either 4:00 pm (until 5:15) or at 7:00 pm (until 8:15), on the same day as the scheduled exam. No other times will be considered. Please see "Alternative Exam Time Request Form" on the course website for the form – it should be given to your instructor no later than the Monday 10 days before the exam.

There should not be a direct conflict for the final exam. In the case that a student has three or more final exams in one day, the Registrar indicates that the student may negotiate with his or her instructors for an alternate exam time for one or more courses. In this situation, the general policy is that final exams for uncoordinated courses should be moved instead of those for coordinated courses. In other words, if you are in this situation, please try to move your other final exams since Math 261 is a coordinated course.

Grade assignments

You receive the grade you earn, and the grade distribution stands. For example, if you have earned an 88% in the course, you can expect to receive a B and should not waste your time or mine by asking for the next higher grade.

Regrades

If you spot a grading error on a quiz or an exam (e.g., you believe you lost points without reason or there was some arithmetic error with calculating the total grade), you have one week to bring this potential error to the attention of your instructor. Please check your grades on Canvas (especially after regrades) to make sure they were recorded accurately. The decision of the instructor stands. Changing your answers prior to a regrade is a form of cheating and will result in a 0 on the quiz or exam being regraded.

Additional Help

There are several resources available to you in addition to those offered by the instructors of the course. The new Calculus Center (www.math.colostate.edu/calculus-center/index.shtml) offers help with any remedial (Trig, Calc 1, Calc 2) difficulties you are having. They will also sometimes have tutors comfortable with Math 261 – see their website for details. Next, TILT has free tutors available Sunday – Thursday, 5 p.m. – 10 p.m. Finally, see the Math Department website for a list of personal tutors.

GOOD LUCK THIS SEMESTER!